



Board of County Commissioners Agenda Request



Requested Meeting Date: February 11, 2025

Title of Item: Accept Letter of Resignation - County Administrator

<input checked="" type="checkbox"/> REGULAR AGENDA <input type="checkbox"/> CONSENT AGENDA <input type="checkbox"/> INFORMATION ONLY	Action Requested: <input checked="" type="checkbox"/> Approve/Deny Motion <input type="checkbox"/> Adopt Resolution (attach draft) <i>*provide copy of hearing notice that was published</i>	<input type="checkbox"/> Direction Requested <input type="checkbox"/> Discussion Item <input type="checkbox"/> Hold Public Hearing*
Submitted by: Jessica Seibert	Department: Administration	
Presenter (Name and Title): Jessica Seibert, County Administrator		Estimated Time Needed: 5 minutes
Summary of Issue: Please see the attached letter of resignation.		
Alternatives, Options, Effects on Others/Comments:		
Recommended Action/Motion: Accept resignation.		
Financial Impact: <i>Is there a cost associated with this request?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>What is the total cost, with tax and shipping? \$</i> <i>Is this budgeted?</i> <input type="checkbox"/> Yes <input type="checkbox"/> No <i>Please Explain:</i>		

February 3, 2025

Aitkin County Board of Commissioners
Aitkin County Government Center
307 2nd Street NW
Aitkin, MN 56431

Re: Letter of Resignation

Dear Commissioners:

I am writing to formally announce my resignation as Aitkin County Administrator effective April 3, 2025.

Serving Aitkin County as County Administrator has been an honor and a privilege. I am proud of the progress we have made together to enhance services, strengthen operations, and address the needs of our community. I am confident that the Board, outstanding leadership team, and dedicated staff will continue to build on this work in the future.

Thank you for the trust and support you have given me during my tenure. I deeply appreciate the opportunity to serve the county and will do all I can to assist in preparing for this transition.

Sincerely,

A handwritten signature in cursive script that reads "Jessica Seibert".

Jessica Seibert, MPNA, ICMA-CM